105 CODED DATA FIELD: TEXTUAL LANGUAGE MATERIAL, MONOGRAPHIC

Field Definition and Scope

This field contains coded data relating to monographic language material.

It is recommended that it is always present in records of monographic printed language materials.

Subfields & Occurrence

Field/Subfield	Field/Subfield Name	Repeatability	Occurrence
105	CODED DATA FIELD: TEXTUAL LANGUAGE MATERIAL, MONOGRAPHIC	NR	O
a	Monograph Coded Data	NR	MA

Indicators

Indicator	Value	Description
1	#	blank (not defined)
2	#	blank (not defined)

Subfields Description

$a Monograph Coded Data

Codes indicate aspects of monographic language material.

The subfield is 13-characters in length. Not repeatable.

Table of subfield $a fixed-length data elements:

Name of Data Element	No. of Characters	Character Positions
Illustration Codes	4	0-3
Form of Contents Codes	4	4-7
Conference or Meeting Code	1	8
Festschrift Indicator	1	9
Index Indicator	1	10
Literature Code	1	11
Biography Code	1	12

Notes on Field Contents

If no attempt is made to assign a data element value, the fill character should be used in the character positions designated for that data element.

$a/0-3 Illustration Codes

4-character positions available for illustration codes and they should be entered from left to right, any unused positions being filled with blanks. If more than four codes are applicable, select the first four in the order they appear on the list below. Note that blanks are used in preference to 'y' in unused character positions.

These codes usually relate to terms in the physical description of the resource (in field 215). If the data element is not used, fill characters should be entered in character positions 0-3; if they are used but fewer than four types of illustration are present, then remaining positions contain blanks.

a	illustrations	Used for types of illustrations which are not covered below, e.g., diagrams, graphs, or when types of illustrations are not being specifically coded.
b	maps	
c	portraits	Individual or group portraits.

d	charts	Special purpose maps designed for the use of navigators.
e	plans	E.g. ground plans of buildings.
f	plates	A leaf containing illustrative matter with or without explanatory text, which does not form part of any sequence of pages or leaves.
g	music	In monographic textual-language material. For sound recordings accompanying materials use code 'm'.
h	facsimiles	Reproductions of a part of or the whole of a document not only reproducing the text but also simulating the original appearance of the work.
i	coats of arms	
j	genealogical tables	
k	forms	
1	samples	
m	sound recordings	E.g. a sound disc in a folder in a book.
n	transparencies	E.g. a set of transparencies in a pocket attached to a book.
o	illuminations	Manuscript embellishments of a letter or writing with colours etc.
y	no illustrations	To be used only once, i.e. y###.
#	value position not needed	

$a/4-7 Form of Contents Codes

4-character positions available for the form of contents codes and they should be entered from left to right, any unused positions being filled with blanks. If more than four codes are applicable, select the first four in the order in which they appear in the list below.

These codes should be used whether the resource contains this form of material or consists completely of this form of material except in the case of code 'c', index, which should be used only if the resource is an index. Thus, if the resource is a catalogue, code 'b' will be used; if it contains a catalogue within it, along with other material, again, 'b' will be used. If the data element is not used, fill characters should be entered in character positions 4-7. If a form not listed is required, code 'z' is used.

7	academic thesis below the doctoral level, including the masters	
a	bibliography	A list of the bibliographic resources sharing one or more common features such as subject, place of publication.
b	catalogue	A list of bibliographic resources in a collection or exhibition or available from a particular agency such as a publisher or bookshop.
c	index	An alphabetical list of terms, i.e. names or subject giving the locations where they can be found elsewhere. For an index to the text of the book itself use Index indicator character position 10.
d	abstract or summary	Includes descriptive, indicative, and informative abstracts.
e	dictionary	Alphabetical listings of words with a short description of their meaning and usage or with equivalents in another language.
f	encyclopaedia	Listing of names or terms on a given subject with an extensive description usually alphabetically arranged.
g	directory	Ordered list of persons, organizations or places, with information about each.
h	project description	
i	statistics	Numerical facts on a subject systematically collected and usually arranged in tabular form.

j	programmed text book	A text book in which material is presented to be learnt immediately before passing on to the next section.
k	patent	A document including a specification of a new invention giving the right to maker or sell it for a certain number of years. Includes patent applications.
l	standard	A document produced by an official body specifying a recommended way of producing an object with a view to achieving high quality.
m	dissertation or thesis (original)	A statement of investigation or research presenting the author's findings and any conclusions reached, submitted by the author in support of his candidature for a higher degree, professional qualification or other award. Use code "7" if doctoral dissertation/thesis needs to be distinguished from others. Use code "v" for a thesis that has been revised or reproduced for commercial publication.
n	laws and legislation	Resources including texts of laws. For treaties use code 's'.
o	numeric table	Numerical information presented in a tabular form. Use code 'i' if the data is statistical.
p	technical report	A document containing the findings of an investigation or study of a scientific or technical subject.
q	examination paper	A set of questions printed for use in an examination.
r	literature surveys/reviews	Narrative surveys, often critical, of activity in a specific field as documented in the literature, often linked to a bibliography. Also known as current publication surveys.
s	treaties	Formally concluded and ratified agreements between states. For other laws use code 'n'.
t	cartoons or comic strips	Books published as cartoons for children or adults.
v	dissertation or thesis (revised)	A thesis or dissertation reproduced or revised for commercial publication. Use code "m" for the original.
w	religious text	Language material containing religious, liturgical or sacred text and/or music (i.e. Bible stories, catechisms, devotional literature, hymns, indulgences, litanies, religious plays, sermons, service books, antiphonaries, breviaries, missals, etc.)
z	other	
#	value position not needed	

$a/8 Conference or Meeting Code

1-character code indicating whether the resource contains the proceedings, reports, or summaries of a conference, meeting or symposium. This may be used whether or not the conference, etc., is given a formal entry.

0	not a conference publication
1	conference publication

$a/9 Festschrift Indicator

1-character code indicating whether the resource is a festschrift. A festschrift is defined as a complimentary or memorial publication in the form of a collection of essays, addresses or bibliographical, scientific or other contributions often embodying the results of research, issued in honour of a person, institution or society, usually on the occasion of an anniversary celebration.

0	not a festschrift
1	festschrift

$a/10 Index Indicator

1-character code indicating whether the resource contains an index to its text. If the resource is an index to a different work see character positions 4-7 Form of contents codes, code 'c'.

| 0 | no index |
| 1 | index present |

$a/11 Literature Code

1-character code indicates the type of literary text if the work is a literary text.

a	fiction	
b	drama	Includes television plays, scenarios, etc.
c	essays	
d	humour, satire	For cartoons, etc. see character positions 4-7 Form of contents codes, code 't'.
e	letters	As a literary form. For correspondence see character position 12 Biography code.
f	short stories	
g	poetry	Includes non-literary works in verse.
h	speeches, oratory	
i	libretto	A book giving the literary text, both sung and spoken, of an opera or other musical work.
y	not a literary text	
z	multiple or other literary forms	The resource is known to be literary but the precise form is not known, e.g. because of lack of specificity in the source format or more than one code applies.

$a/12 Biography Code

1-character code indicates the type of biography if the work is biographical.

a	autobiography	Includes letters, correspondence.
b	individual biography	
c	collective biography	E.g. works containing biographies of more than one person or of a family.
d	contains biographical information	E.g. directory, who's who.
y	not biographical	

Related Fields

RECORD LABEL, Implementation Codes (character positions 6 and 7)	Character position 6 in the RECORD LABEL designates whether the resource is text material and character position 7 indicates whether it is monographic.
106 CODED DATA FIELD: TEXTUAL RESOURCE – FORM	This field holds further coded data pertaining specifically to the physical form of the resource.
215 PHYSICAL DESCRIPTION	The codes relate to terms in the physical description of the resource.
328 DISSERTATION (THESIS) NOTE	This field can hold free text on resources coded 'm' or 'v' in $a/4-7.

Examples

EX 1		
105 ##$abf##a###001yb		
A document contains maps and plates. It has a bibliography and an index. It is about the life and travels of one individual. The components of the example 105 field are as follows:		
Character position	Value	Notes
0-3	bf##	Resource contains maps and plates but no other illustrated material.
4-7	a###	Resource has a bibliography but no other distinctive form of contents.

8	0	Not a conference publication.
9	0	Not a festschrift.
10	1	Resource has an index.
11	y	Not a literary text.
12	b	Individual biography.

History

1994	Changes in name and function of field.
1994	New subfields/values: $a character positions 4-7: Content codes. New value h = project description.
2005	Field issued/re-issued with corrections/additions.
2012	Subfield $a 4-7: new code for academic works.
2023	Text edit.