

371 NOTES ON INFORMATION SERVICE POLICY

Field Definition and Scope

This field contains a note on the terms of access, and governing use and reproduction policy.

Subfields & Occurrence

Field/Subfield	Field/Subfield Name	Repeatability	Occurrence
371	NOTES ON INFORMATION SERVICE POLICY	R	O
a	Terms Governing Access, Use and Reproduction	NR	MA
b	Jurisdiction	NR	O
c	Authorization	NR	O
d	Authorized Users	NR	O
5	Institution to which the Field Applies	NR	O
8	Materials Specified	NR	O

Indicators

Indicator	Value	Description
1		Type of note
	0	Access note
	1	Use and reproduction note
	#	Information not provided
2	#	blank (not defined)

Subfields Description

\$a Terms Governing Access, Use and Reproduction

The text of a legal or official statement of restrictions. Mandatory. Not repeatable.

\$b Jurisdiction

The name of a person, an organization, or a position or function within the organization, by whom or which the terms governing access, use and reproduction are imposed and enforced and to whom the restriction may be appealed. Not repeatable.

\$c Authorization

A citation to the specific source that is the authority for the restriction. Not repeatable.

\$d Authorized Users

The class of users or specific individuals to whom the restrictions in subfield \$a do not apply. Not repeatable.

\$5 Institution to which the Field Applies

Name of the institution to which field applies in the coded form if it is considered necessary by the agency which creates the record to identify specific attributes of an item.

If the subfield is used codes should be entered in accordance with the provisions of International Standard Identifier for Libraries and Related Organizations (ISIL), [ISO 15511](#) or may contain codes from [MARC Code List for Organizations](#), otherwise, the full name of the agency or a national code may be used.

Not repeatable.

\$8 Materials Specified

Part of the described materials to which the field applies. Not repeatable.

Notes on Field Contents

Access note may contain information on limited distribution. Use and reproduction note includes copyrights, trade restrictions, etc. that restrict the right to reproduce, exhibit, quote, etc. materials after access has been provided. If more than one note is to be recorded, each is entered in a repeated field 371.

Examples

EX 1
371 ##\$aReproduction only for non-profit projects
EX 2
371 1#\$aReproduction forbidden\$cLei do Direito de Autor
EX 3
371 1#\$aRestricted reproduction\$dresearchers with author's permission
EX 4
371 0#\$8Private letters\$aConfidential\$bNational Archives
EX 5
371 0#\$aUnrestricted online access
EX 6
371 0#\$aAccess restricted to subscribers via a username and password or IP address authentication\$dsubscribers
EX 7
371 0#\$aAccès en ligne réservé aux usagers des établissements français bénéficiaires des licences nationales
371 0#\$aAccès après authentification avec les identifiants de l'Université \$5940289902
371 0#\$aPour les lecteurs n'appartenant pas à l'Université mais inscrits à la bibliothèque, accès sur les postes de l'espace numérique\$5940289902
A union catalogue describes an electronic resource for a consortium. Field 371 is used to record the general access conditions (a library must be part of the consortium). Each library may need to record specific access restrictions.

History

2012	New field.
2016	Corrections and additions. Change \$a and \$b definition.
2024	Added \$5, and ex. 7.